



SURYA TEJA FACILITIES MANAGEMENT PVT. LTD

NSIC | MSME Reg

AN ISO 9001 : 2008 Certified Company



*“safety is our priority,
commitment our
workmanship,
dedication and
passion our key to
success.”*



Employment Opportunities



About Us



Our Vision



Our Mission

SURYA TEJA FACILITIES MANAGEMENT PRIVATE LIMITED (STFM PVT.LTD.) is a Ten year's old Private limited Company & a brain Child organized by a group of retired officials from the Central Reserve & paramilitary forces. Among such reputed official's, the Chairman Rtn. M. S. Ahmed Ali, DIGP. (Retd) has been heading the organization, after having served in one of the most renowned Indian Para Military Forces for over 36 years in various parts of the Country and in various capacities with vivid experience in the field of Law and Order, Insurgency, Anti - Naxal, Human Resources Management, General Administration and expertise in Security Operations, Including Industrial Security and has also won many Medal(s) including PPM "PRESIDENT'S POLICE MEDAL". and he also served as a Chief Vigilance and Security Officer in BHEL, Corporate R&D, Hyderabad (TS) for more than five years on deputation.

Further, our Managing Director CB. Ramakrishna (Founder Director) as well served in the Nation's Pride Para Military Forces for 22 plus Years and had a unblemished Track Record. After VRS(Voluntary Retirement) from Govt.Employment, he established the organization with a noble thought to create employment avenues for educated unemployed rural & urban youth. He hold's a great pride in power packing the organization to its best ability for providing employment and growing opportunities in Outsourcing & Management Segment. STFM provides the entire range of Integrated Facilities such as employment for out sourcing, Managing safety and security with Static Guards, Quick Reaction Teams, Beat Patrols, Executive protection, Event Management, Property management, Body Guards, Escort Services. It also provides Risk Surveys / Audits and offers a range of collective Solutions along with Consultancy. STFM (Surya Teja Facilities Management) stands to help you unfold new potentials and maximize the ensuing benefits of our services for its clients. In the years ahead STFM will continue to be a resourceful business management company for employment and consultation. STFM will remain a prime source for our clients to assist with Visionary business and a role in managing decisions. It is your's, Our member's, organization and Our mandate is to serve your business needs. We believe that technology holds the key to safety, energy security, access to information and economic freedom, which are imperative for empowering at all times.



What we do :

Our services can be customized to fit with the objectives of your organization driven and delivered by experienced professional to achieve quality results at a cost effective value.

We follow systematic planning and procedures for the services we provide. When you choose Absolute Services, you are guaranteed a job done by a well informed, experienced staff, qualified supervisors with a state of the art equipments. A regular training program ensures that our staff stays current on the latest techniques and usability of the technology and such equipments. We hold a diverse portfolio of clients that reads like a "Who's Who" across all industries and our service is personal and transparent with information sharing at our clients fingertips. Our focus on ethical working practices, coupled with inventive recruitment and investment in our staff has culminated into strong trading performance and a valuable market recognition.

We are also a Facility Management Company which simplifies your Goals with a World class Services. We provide complete solutions that help you leverage your Performance when we take care of your day to day needs.

The success rate of SuryaTeja ever since its first day of commencement and to the overall decade its performed till now through its clients and employees as well as workers has been out standing and phenomenal.

We call it an Integrated Facility Services while you may term it pure convenience. The STF workforce is committed at Understanding the local needs of every organization that we serve with our global standards and bring you services alike:

- ➔ **Outsourcing Employment Services**
- ➔ **Safety & Security Services**
- ➔ **House Keeping Services**



➔ OUT-SOURCING SERVICES

Surya Teja Facilities Management is a leading Out-Sourcing skilled and unskilled manpower consultancy with almost Ten Years of dedicated experience in providing end to end solutions to our valued clients at all times.

The Benefits of outsourcing your business processes include, Cost advantages, Increased efficiency, Focus on core areas, Save on infrastructure and technology, Access to skilled resources, Time zone advantage, Faster and better services. We provide the services of qualified and well experienced professionals towards the need of the organization on contract basis and recruitment too, For MNC(Multi National Companies), Banking, Insurance, Health, Hospitality Central & State Government Organizations, Offices.

The Mode's of outsourcing employment include :

- Highly Skilled
- Skilled
- Semi Skilled
- Un Skilled



➔ SAFETY & SECURITY SERVICES

Highest quality security-guard services to meet the needs of commercial and residential security.

"STFM" personnel are well qualified to handle all kinds of Security Solutions and Services. They are trained in self-defence, basic weapon usage, fire-fighting, first-aid, CPR and other such pivotal life-saving techniques. More than anything else, they take great pride in "Client Satisfaction" - a characteristic fundamental in making of a good security professional.

At present, these are the services (Safety & Security) that are in our offering.

- 1 Institutional Security
 - (a) Govt Colleges & University
 - (b) Private Colleges & University
- 2 Corporate Security
- 3 Industrial Security
- 4 Hospital Security
- 5 Bank Security
 - (a) ATM
 - (b) Cash Management Security
- 6 Hotel Security
- 7 Event Security
- 8 Residential Security
- 9 Transport Management
- 10 PSO
- 11 Toll Management
 - (a) Highway
 - (b) Patrolling
- 12 Security Consultancy
 - (a) Security Designing
 - (b) STF Branch Offices & Auditing and Plan
 - (c) Risk Assignment Services
 - (d) Investigation & Verification
 - (e) Electronic Security & Surveillance
- 13 Training
 - (a) Physical Training & Client Customized Training
 - (b) Professional Training on Safety and Security
 - (c) JOB Training based on Client Requirements, Working Conditions, Policies.
- 14 Providing Gun Men or Armed Men Security



Why good housekeeping?



➔ HOUSE KEEPING SERVICES

House keeping services by “STF” includes activities such as housecleaning, that is, disposing of rubbish, cleaning dirty surfaces, dusting and vacuuming. It may also involve some outdoor chores, such as removing leaves from rain gutters, washing windows and sweeping doormats. Floor cleaning is done to make the home premises look and smell better and be safer and easier to live in. If left Without cleaning, lime scale can build up on taps, mold grows in wet areas, smudges will be seen on glass surfaces, dust will forms on surfaces, bacterial action can make the garbage disposal and toilet smell and let the cobwebs accumulate. Tools used in cleaning include vacuums, brooms, mops and sponges, together with cleaning products such as detergents, disinfectants and bleach.

➔ SAFETY MEASURES IN HOUSEKEEPING

1. Sign Boards Provides information or instruction using a combination of shape, colour and symbols but excludes information in writing ▶Red for prohibition ▶Yellow for caution ▶Green for positive action ▶Blue for mandatory actions ○ O Discs for prohibitions and instructions Triangles for warnings Squares and rectangles for emergency and information signs.

2. Cleaning Equipments Manual • Brushes • Brooms • Box sweeper • Dry mops • Wet mops • Cloths • Container • Polish applicator Mechanical • Vacuum cleaner • Carpet pile lifter • Floor sweeping machine • Scrubbing machine • Carpet shampooer.

3. Scrubbing & polishing machine - whether you ride on a scrubber or push a cleaner from behind, you should wear safety goggles to protect your eyes. People with sensitive ears also may wear ear plugs while using this equipment. Vacuum cleaner - When not in use, unplug the vacuum cleaner from the wall outlet. This protects the cord and plug and helps prevent accidents. Never vacuum a wet surface. This can damage the motor(s) and puts the user at risk for electrical shock. If a machine has been exposed to moisture, have it checked by a certified technician before use. Do not clean up toxic or flammable materials with a vacuum cleaner. Carpet shampooer – Cords of the machine should not get wet while shampooing the carpet Mechanical Equipments & Their Safety Check.

4. Methods of using Equipments , Check the machine is well maintained and fit to be used, i.e appropriate for the job, working properly and all the safety measures are in place – guards, isolators, locking mechanisms, emergency off switches etc; Use the machine properly and in accordance with the manufacturer’s instructions; Make sure employees are wearing the appropriate protective clothing and equipment, required for that machine, such as safety glasses, hearing protection and safety shoes; Don’t use a machine or appliance that has a danger sign or tag attached to it.

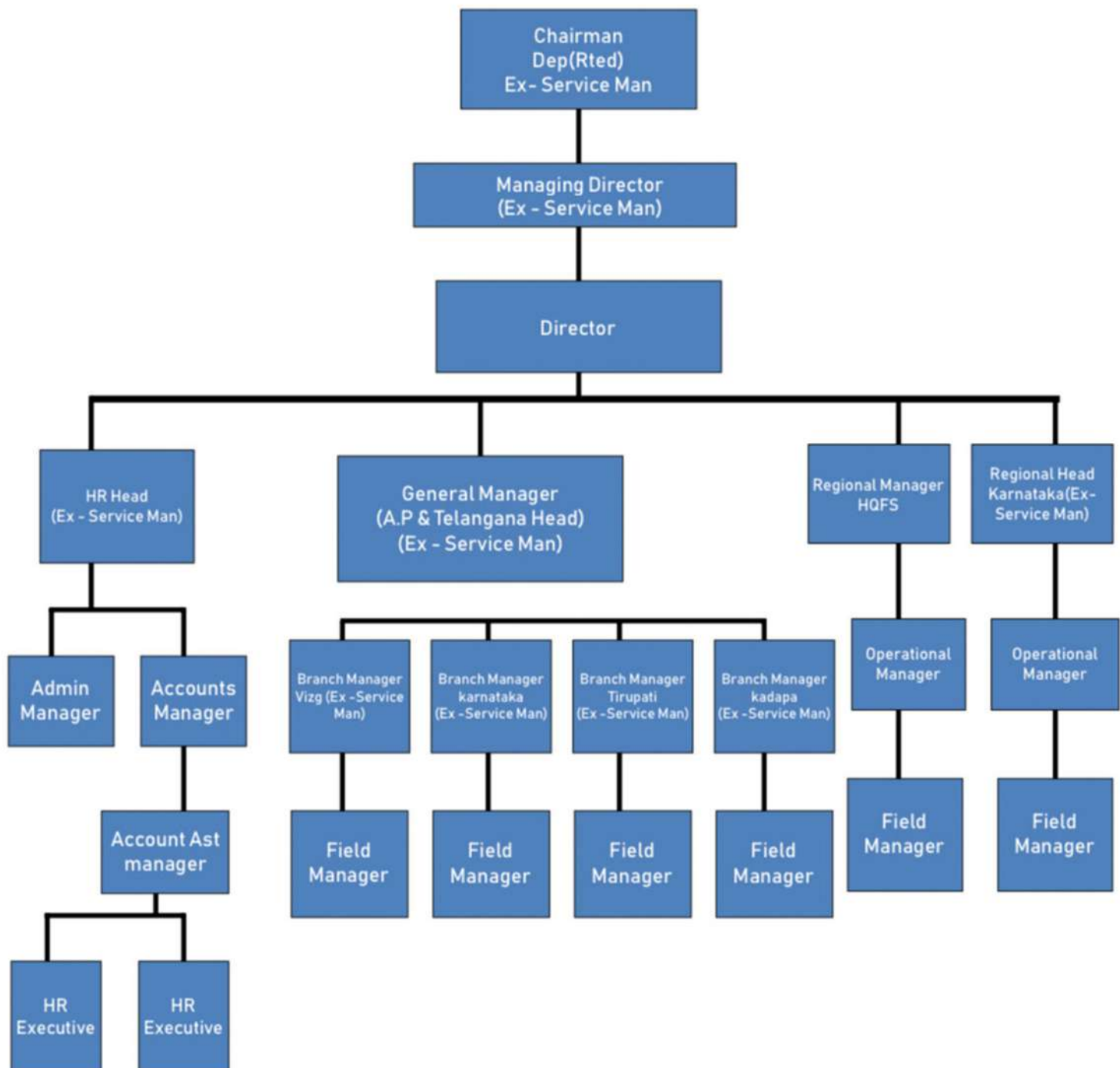
5. (MSDS) Material Safety Data Sheet Common cleaning agents like Water is the most common cleaning agent, which is a very powerful polar solvent. Soap or detergent. Ammonia, as well as Calcium hypochlorite (powdered bleach) Citric acid. Sodium hypochlorite (liquid bleach) are used.

"Comfort, Peace & Feasibility"



M/s SURYA TEJA FACILITIES MANAGEMENT PVT. LTD.

ORGANIZATION CHART

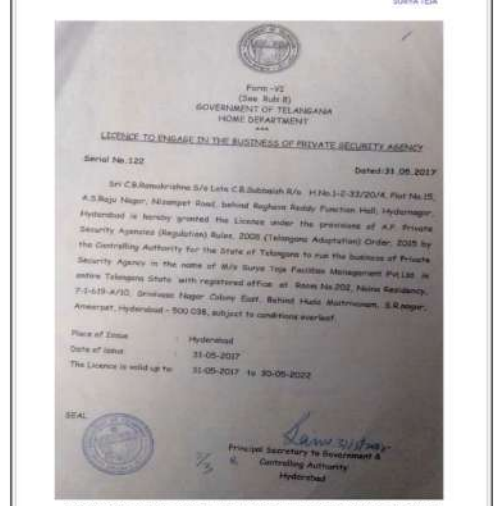
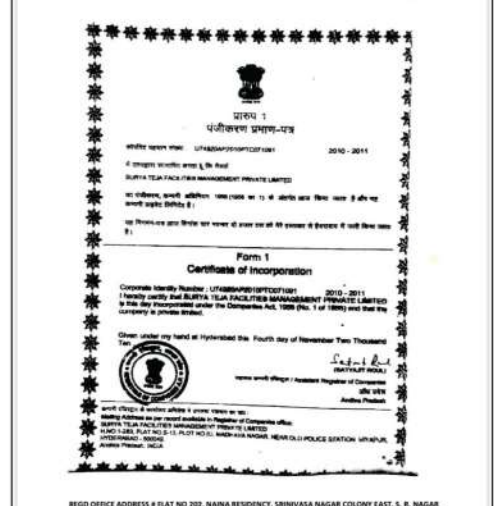


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Our Clients

<p>YKM HOTELS & RESORTS</p>	<p>National Seeds Corporation Limited</p>	<p>AIR INDIA</p>	<p>KMC CONSTRUCTIONS LTD., www.kmcgroup.co.in</p>	<p>BHARAT HEAVY ELECTRICALS LIMITED</p>
<p>CCI Cement Corporation of India Limited</p>	<p>Shri Balaji DAIRY</p>	<p>Procter & Gamble</p>	<p>UNIVERSITY GRANTS COMMISSION (UGC-SERO). www.ugc.ac.in</p>	<p>ICRISAT INTERNATIONAL CROPS RESEARCH INSTITUTE FOR THE SEMI-ARID TROPICS</p>
<p>GMR GROUP www.gmrgroup.in</p>	<p>AIRPORTS AUTHORITY OF INDIA www.aai.aero</p>	<p>KMC CONSTRUCTIONS LTD., www.kmcgroup.co.in</p>	<p>RAMEE GROUP OF HOTELS, RESORTS & APARTMENTS. www.rameehotels.com</p>	<p>FORTUNE FORTUNE SELECT GRAND RIDGE HOTEL, (ITC HOTEL GROUP). www.fortunehotels.in</p>
<p>ENVIRONMENT PROTECTION TRAINING AND RESEARCH INSTITUTE (EPTRI) www.eptri.com</p>	<p>DEPT. OF TELECOMMUNICATIONS, ACCOUNTS, GOVT. OF INDIA. www.dot.gov.in</p>	<p>NTPC BHEL POWER PROJECTS PRIVATE LIMITED. www.nbpl.in</p>	<p>B. M. BIRLA SCIENCE CENTRE, HYDERABAD. www.birlasciencecentre.org</p>	<p>ACHARYA NAGARJUNA UNIVERSITY, NAGARJUNA NAGAR, GUNTUR, A.P. www.nagarjuniversity.ac.in</p>



MEMBER OF
 APPSA - ANDHRA PRADESH TELANGANA PRIVATE SECURITY ASSOCIATION
 FMAI - FACILITIES MANAGEMENT ASSOCIATION OF INDIA
 NSIC - NATIONAL SMALL SCALE INDUSTRIES CORPORATION
 AICAFESWA - ALLINDIA CENTRAL ARMED FORCES EX. SERVICE MEN WELFARE ASSOCIATION
 IISSM - INTERNATIONAL INSTITUTE OF SAFETY AND SECURITY MANAGEMENT
 CAPSI - CENTRAL ASSOCIATION OF PRIVATE SECURITY INDUSTRY



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